



URGENT!! ATTENTION REQUIRED FINAL NOTICE

April 20, 2026

[Property Owner]

[Address]

[Address]

Re: Water Meter Replacement Appointment Required – [Service Address]

Dear Property Owner,

The Township of Centre Wellington is undertaking a community-wide water meter replacement program to upgrade meters that are at or near the end of their service life. The Township has contracted Neptune Technology Group to complete this work on our behalf. According to our records, multiple notifications with detailed instructions on booking an appointment have been issued to you and/ or your tenant regarding meter replacement at the subject property. If you have recently booked an appointment, please disregard this letter.

This is a mandatory program in accordance with By-Law No. 2006-080. As per Part 4, Section 6 of By-Law #2006-080 (The Township of Centre Wellington's Waterworks Supply System). The Township is empowered to shut-off and/ or reduce flow at its discretion. Failure to participate in the meter replacement program will result in reduction of water service and/ or administrative recovery fees applied to you monthly water bill.

Please call 1-800-667-4387 or visit watermeterappt.com within 24 hours to establish your appointment. If your appointment has not been booked within 5 (five) business days of receiving this final notice, your water service may be impacted, and an administrative recovery fee will be applied to your water and wastewater bills. The fee is established through the Township of Centre Wellington Fees and Charges Bylaw (as amended).

Please be advised that a fee of \$94.60 will be added to your monthly water and wastewater bill for delivery of notification. The monthly fee will take effect on June 1st, 2026 and be applied every month thereafter. The fee will be removed from your monthly bill once your meter has been replaced.

Please note that as outlined in By-Law 2006-080 Section 4.6, water and wastewater bill payment arrears over \$300.00, has priority lien status, and may be collected in accordance with the *Municipal Act, 2001*, and added to the tax roll against the property in respect of which the water service was supplied.

For more information:

Project information, updates, and Frequently Asked Questions (FAQs) are posted on the Township's website at www.connectcw.ca/waterreplacement.

Should you have any questions about this program, please feel free contact either of the project team members:

Dino Masiero
Manager, Water Services and
Environmental Sustainability
Township of Centre Wellington
1 MacDonald Square
Elora, Ontario N0B 1S0
dmasiero@centrewellington.ca
(519) 846-9691 ext. 254

Marshall Cudney
Project Manager, Services
Neptune Technology Group
7275 West Credit Avenue,
Mississauga, Ontario
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mcudney@neptunetg.com
(226) 626-1244

Thank you for your cooperation as we complete this important upgrade to our community's water infrastructure.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dino Masiero', with a stylized flourish at the end.

Dino Masiero
Manager, Water Services and Environmental Sustainability